



Jennifer Anne Roets

AIA, LEED®AP BD&C, NCARB

Licensed Architect:

Wisconsin (2013) & Minnesota (2014)

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portfolio website: <http://jenniferroets.com>

Objective Statement:

To practice architecture in a firm that is involved in their community and encourage other architectural professionals to see their own potential and grow their careers.

Professional Education:

Master of Architecture

University of Minnesota – Twin Cities

Fall 2005

Bachelor of Arts: Architecture major, Landscape Architecture minor

University of Minnesota – Twin Cities

Fall 2001

Professional Skills:

- Revit / BIM
- AutoCAD
- Adobe Design Suite
- Google Sketch-Up
- Microsoft Office
- Bluebeam Revu
- LEED

Community & Professional Activities:

- American Institute of Architects:
 - 2016 AIA Wisconsin Southwest Chapter Secretary/Treasurer
 - 2015-present AIA Wisconsin Convention Committee
- Downtown Mainstreet, Inc. La Crosse Design Committee
- Community Bands (Merrill, Wausau, Marshfield, La Crosse, Waunakee)
- Rotary After Hours – La Crosse
- Marshfield Young Professionals

Professional Experience:

Dimension IV Madison – Madison, WI

July 2015 – Present

Project Architect

- Project types: Hotel, Clinic, Food Pantry, Church, Assisted Living
- Responsibilities:
 - Schematic Design: Programming, spatial organization, design options
 - Design Development: code review, energy calculations, existing conditions analysis, multi-discipline design-build meetings with owner representatives, engineering coordination
 - Construction Documents: detailing, schedules, city review submittal, franchise submittal, state review submittal, coordinating with specifications writer & interior designer
 - Construction Administration: shop drawing review, site observation, field reports, construction meetings, RFI responses, construction bulletins, design-build coordination with multiple disciplines

HSR Associates, Inc. – La Crosse, WI

August 2013 – June 2015

Project Architect / Architectural Intern

- Project types: K-12 school, higher education, clinic, historic structure conditions analysis
- Responsibilities:
 - Schematic Design: rendering & animations, spatial organization, design options, conditions assessment report
 - Design Development: consultant request for proposal, code review, energy calculations, engineering coordination, design-build meetings with owner representatives
 - Construction Documents: detailing, schedules, city review submittal, state review submittal, coordinating with in-house mechanical, electrical, plumbing, specifications writer, and interior designer

Vantage Architects, Inc – La Crosse, WI

March 2011 – May 2013

Architectural Intern

- Project types: mercantile, theater, military, financial, winery
- Responsibilities:
 - Schematic Design: plan and elevation options
 - Design Development: design-build meeting, incorporating engineering information
 - Construction Documents: detailing, schedules, military review submittal
 - Construction Administration: job site observation

Footlocker, Inc. – Wausau, WI

April 2009 – March 2011

Administrative Support Associate / Customer Service Agent

- Processed VIP cards, coupons and points and responded to customer questions for five (5) Footlocker-owned store types.
- Call-Center customer service for six (6) Footlocker-owned companies

Oldcastle Glass – Moduline – Wausau, WI

July 2006 – August 2008

Engineering Detailer

- Created complete shop drawings and bill of materials lists for the manufacturer of custom aluminum windows and terrace doors.
- Participated on the Gainsharing Team to develop time-saving tools for the engineering department.

Design Unlimited of Marshfield, Inc. – Marshfield, WI

May 2005 – July 2006

Architectural Intern

- Project Types: single and multi-family residential, school, fitness, church
- Project Responsibilities:
 - Schematic Design: plan and elevation options